

2021 Budget: General Fund Expense

Legislative

400-105	Salaries- Supervisors	9,375
400-331	Travel / Training Reimbursement	1,541
	Subtotal	10,916

Executive

401-110	Salary- Manager	100,000
401-331	Travel / Training	1,200
401-353	Bond- Manager	1,200
	Subtotal	102,400

Auditing Services / Financial Administration

402-311	Auditing Services	20,000
402-317	Software Maint/Support	1,800
	Subtotal	21,800

Tax Collector

403-105	Salary-Tax Collector	17,622
403-210	Office Supplies / Postage	1,000
403-317	Tax Refund	0
	Subtotal	18,622

Legal

404-310	Solicitor -Labor	10,000
404-314	Legal Services-Solicitor	40,000
	Subtotal	50,000

Secretary / Clerks / Treasurer

405-110	Salaries- Secretary / Treasurer	96,102
405-112	Salaries- Office Assistants	64,560
405-331	Travel / Training	1,000
405-353	Bonds- Secretary / Treasurer	3,000
	Subtotal	164,662

General Administration

406-210	Office Supplies	4,800
406-213	Computer/Copiers/Printers/Supplies/PC Replacement Cycle	5,000
406-215	Postage	3,800
406-231	Gas-vehicle (Wex)	400
406-251	Vehicle Maintenance & Repairs	1,300
406-311	Codification of Ordinances	2,500
406-317	Software Maint Expense	5,000
406-321	Telephone/Communications (Comcast)	10,000
406-324	Cell Phones- Staff / Police Department	5,700
406-340	Advertising / Printing	2,200
406-342	Newsletter Fees	3,100
406-350	Property / Liability Insurance	55,000
406-374	Maintenance / Equipment Repairs	300
406-384	Copier Rental	4,600
406-390	Bank Service Charges / Fees	600
406-420	Dues / Subscriptions / Memberships / Background Checks	1,000
406-750	Minor Equipment Replacement	2,000

406-999	Payroll Paytime Fees		4,500
		Subtotal	111,800
IT-Networking Services			
407-452	Contract IT Service		17,100
407-453	Website Design / Maintenance		800
		Subtotal	17,900
Engineering			
408-313	General Engineering		25,000
		Subtotal	25,000
Building			
409-140	Salaries / Wages- Maintenance		17,387
409-220	Operating Supplies / Cleaning Supplies		1,900
409-372	Building Cleaning Service		4,600
409-361	Utilities- Electric		26,000
409-362	Utilities- Gas		15,500
409-364	Utilities- Sewer		1,400
409-366	Utilities- Water		5,000
409-373	Maintenance / Repairs (rug service, light bulbs, filters, etc)		3,400
409-374	Equip Maintenance (repairs to alarms, roof top units, etc)		9,600
409-730	Roof Restoration		55,000
409-740	Major Equip Replacement		1,500
409-741	Minor Equip Replacement		1,600
		Subtotal	142,887
Police			
410-112	Salary- Police Administration		222,153
410-114	Salary- Police Officers		818,754
410-140	Salary- Administrative Assistant		24,960
410-174	Holiday Pay- Officers		20,000
410-182	Overtime- Police Officers		29,000
410-200	Operating Supplies		5,000
410-210	Office Supplies		2,000
410-216	Firearms / Ammunition		3,000
410-220	Uniforms- Purchase / Badges		9,000
410-231	Gasoline / Oil / Grease		13,000
410-238	Uniforms- Cleaning / Repairs		3,000
410-247	Community Safety Projects		1,000
410-251	Vehicle Maintenance / Repairs		7,000
410-270	Computer Programs/ Software/ Hardware/ Upgrades		20,000
410-300	General Expenses		3,000
410-314	Legal Services		1,000
410-327	Radio Equipment Maintenance		2,800
410-328	Radio Purchase / Upgrade		1,000
410-331	Travel / Training		8,000
410-370	Electronic Speed Equipment Calibrations		1,500
410-372	Cleaning Service		4,600
410-384	Copier Expenses		500
410-420	Dues / Subscriptions / Memberships		2,500

	410-740	Major Equipment Repair / Replace	8,000
	410-750	Minor Equipment Repair / Replace	3,000
		Subtotal	1,213,767
Fire			
	411-195	Foreign Fire Relief Act Allocation	47,212
	411-520	Fire Company Contribution	80,000
		Subtotal	127,212
	412	Public Safety- EMT'S	
	412-112	Salaries- EMT Full Time	133,515
	412-115	Salaries- EMT Part Time	71,389
	412-118	Salaries- EMT Overtime	16,000
	412-315	Medical Expenses- Physicals / Drug Screens	445
	412-317	Software- Time / Attendance	1,400
	412-331	Travel / Training	500
	412-480	Background Checks	100
		Subtotal	223,349
Code Enforcement			
	413-110	Salary-Building Code Official	46,228
	413-300	General Expenses-CE	16
	413-310	Prof Services-Inspections	140,000
	413-317	Software Maintenance	2,700
	413-331	Travel/Training	600
		Subtotal	189,544
	414	Planning/Zoning	
	414-310	Zoning Hearing Reporter/Transcript services	1,000
	414-314	Zoning Hearing Board Solicitor	5,000
	414-340	Advertising	1,200
	414-320	Zoning Revisions- Wireless DAS	0
		Subtotal	7,200
Emergency Management			
	415-198	Salary- EMA Director	19,760
	415-210	Office Supplies	300
	415-231	Gas-Vehicle/Equipment	500
	415-251	Vehicle Maintenance/Repairs	600
	415-327	Radio Equipment-Upgrades/Maint	1,200
	415-331	Travel/Training	800
	415-374	Fire Dept. Supplies	230
	415-730	Equipment	500
	415-740	Major Equipment	1,500
	415-750	Minor Equipment	500
		Subtotal	25,890
Animal Control			
	422-450	SPCA	3,988
	422-460	Animal Control Services/Enforcement	2,200
		Subtotal	6,188
On-Lot Septic Program			

429-212	Certification Forms	200
429-215	Postage	200
429-311	Professional Services-Inspections/Reimbursements	12,000
	Subtotal	12,400
Public Works		
430-110	Salary-Road Master	64,800
430-112	Salary-Public Works-FT	195,520
430-115	Salary-Public Works-PT	0
430-180	Salary-Public Works-OT	9,746
430-200	Shop Supplies	3,100
430-231	Gas-vehicle	6,300
430-232	Diesel Fuel	18,100
430-235	Lubricants	1,500
430-238	Uniform cleaning & purchases	3,800
430-239	Safety Equipment	1,210
430-251	Vehicle/Eq- Maint-Repairs-Parts/Tires	42,600
430-260	Small equipment & tools-purchase & repairs	2,400
430-300	General Expenses	1,000
430-327	Radio Equipment Maintenance & Repairs	4,200
430-329	Radio Equipment Installation	0
430-331	Travel/Training	500
430-384	Equipment Rental	1,000
430-470	CDL Drug & Alcohol Testing/ Shots/Physicals	500
430-750	Minor Equipment Purchase	2,300
	Subtotal	358,576
Streets & Gutters		
431-237	Supplies	2,300
431-245	Stormwater-Culverts/Materials/Televising Lines	12,000
	Subtotal	14,300
Winter Maintenance-Snow removal		
432-180	Snow Removal-OT	15,000
	Subtotal	15,000
Traffic Control Devices Street Signs/Street Markings		
433-245	Replacement Signs / Posts	400
433-317	Line Painting	30,000
433-321	Traffic Signals - Monthly Phone Charges	700
433-361	Traffic Signals - Electricity	12,300
433-450	Traffic Signals Service / Certification / Maint / Parts	4,000
	Subtotal	47,400
Maintenance of Roads		
438-245	Highway Supplies/Maint	30,000
438-313	Engineering-Roads & Bridges - culvert work	10,000
438-750	Minor Equipment	1,000
	Subtotal	41,000
Road Construction		
439-245	Construction and Rebuilding Projects Supplies	100,000
439-313	Engineering-Road Construction	12,000

		Subtotal	12,000
Stormwater Management and Flood Control			
446-210	Stormwater - Office Supplies/Postage		3,000
446-313	Engineering- MS4 and Stormwater		7,000
446-368	MS-4 Stormwater fee-Chesapeake Bay		56,000
446-372	MS-4 Stormwater improvements		0
446-530	WMT Stormwater Assessment Fees		800
		Subtotal	66,800
Fire Hydrants			
448-363	Fire Hydrants		56,000
448-530	Fire Hydrant Assessment Fees		160
		Subtotal	56,160
Recreation			
452-540	Contributions-SWSD Recreation Program		300
		Subtotal	300
Library			
456-520	Donations-Institutions (Guthrie Memorial Library)		8,000
		Subtotal	8,000
Debt Service- Principal			
471-200	2010-Refinanced/2016 Bond Principal Payment-Building		250,000
471-350	2019 International Dump Lease #01719		21,279
471-351	2018 Ford Police Utility Lease #29291		5,520
471-352	2018 Ford Police Utility Lease #29290		5,465
471-353	2017 Ford Police Interceptor Lease #27927		1
471-740	Refinanced PIB Loan @BBT-Peoples 2016 GO Bond		123,000
		Subtotal	405,265
Debt Service-Interest			
472-200	2010-Refinanced/2016 Bond Interest Payment-Building		28,196
472-350	2019 International Dump Lease #01719		3,350
472-351	2018 Ford Police Utility Lease #29291		780
472-352	2018 Ford Police Utility Lease #29290		780
472-353	2017 Ford Police Interceptor Lease #27927		0
472-740	Refinanced PIB Loan @ BBT-Peoples 2016 GO Bond		1,624
		Subtotal	34,730
Employer Paid Benefits			
481-192	FICA/Medicare Match		151,800
481-194	Unemployment Compensation Insurance		17,000
		Subtotal	168,800
Pension Plan			
483-100	Police Pension Payment		295,500
483-300	Non-Uniform Pension Payment		182,836
		Subtotal	478,336
Worker's Compensation			
484-195	Workers Compensation Insurance -Twp		65,000
484-196	Workers Compensation Insurance -Fire Co.		23,000
		Subtotal	88,000

Medical Insurance			
487-196	Health Insurance		640,877
487-198	Dental/Vision Insurance		25,100
487-199	Life & Disability Insurance		11,000
487-200	Insurance Deductible payments		20,000
		Subtotal	696,977
Unclassified Expenditures			
489-000	Unclassified Expenses		0
		Subtotal	0
Interfund Operating Transfers			
492-950	Transfer to Operating Reserve Fund		295,646
492-300	Transfer to Capital Reserve Fund		253,000
		Subtotal	548,646
	Total Expenses		\$ 5,455,667